



26 North Sixth Street
PO Box 266 • Hilbert, WI 54129

920.853.3241 • Fax 920.853.3515
hilbertclerk@villageofhilbert.com
www.villageofhilbert.com

Dated: March 3, 2022

For the record, this meeting has been properly posted and noticed.

NOTICE IS HEREBY GIVEN, that the regular meeting of the Village Board will be held at 7 p.m. Tuesday, March 8, 2022 at the Village Hall located at 26 N. 6th St. at which time the following items of business will be discussed and possibly acted on:

Roll Call

Pledge of Allegiance

Citizen Questions and Concerns

Announcements

Annual Spring Clean – 4/30/2022 from 8 a.m. – 11 a.m.

Tentative time for Open Book and Board of Review is in June and July

Minutes of the previous board meetings to be approved

Fire Department Meeting Minutes presented for acceptance and to place on file

First Responder Meeting Minutes presented for acceptance and to place on file

Treasurer's Report for the Village of Hilbert

Treasurer's Report from Fire Department Account

Treasurer's Report from Hilbert/Potter First Responders Account

Claims for the Village of Hilbert

Correspondence:

MEG Newsletter

Boardman & Clark, LLP – Municipal Law Newsletter

Calumet County Focus on Calumet Newsletters

Email from Davis & Kuelthau – 2022 Public Officials Seminar

Thank You Card from the family of Charlotte Pethan

Letter from DNR – 2022 Wisconsin PFAS Volunteer Sampling Program

Reports:

Report on Labor Hours

Monthly Report on Building Permits

Report of 2021 Payroll

Notice of Receipt of the Quarterly Cable TV Franchise Fees

Report from the Wisconsin Department of Revenue – Current Year Final Major Class Comparison

Unfinished Business:

2021 Projects –

Change Orders

Payment Requests

2022 Projects –

Recycling/Rubbish –

Monthly report on recycling

Police Protection for the village –

Monthly Report

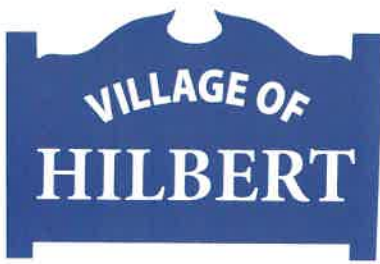
Fire Department –

TID District(s) –

Wastewater Treatment Plant –

Well #4 –

Update on the Project



26 North Sixth Street
PO Box 266 • Hilbert, WI 54129

920.853.3241 • Fax 920.853.3515
hilbertclerk@villageofhilbert.com
www.villageofhilbert.com

Unfinished Business cont –

Village Meadows Subdivision –

Mail Delivery –

Subdivision Improvements –

Phase II Development –

Plan Commission meeting minutes presented for acceptance and to be placed on file

Committee recommendation regarding approving the sale of a strip of land to the owners of Lot 13 to square off the property to their neighbors to the west

Discussion and possible action regarding approving the sale of a strip of land to the owners of Lot 13 to square off the property to their neighbors to the west

Committee recommendation regarding the purchase of CBU's (Cluster Box Units) for the subdivision

Discussion and possible action regarding the purchase of CBU's (Cluster Box Units) for the subdivision

Committee recommendation regarding proceeding with the infrastructure project for Phase II of the subdivision

Discussion and possible action regarding proceeding with the infrastructure project for Phase II of the subdivision

Committee recommendation regarding the Restrictive Covenants for Phase II of the subdivision

Discussion and possible action regarding the Restrictive Covenants for Phase II of the subdivision

Fochs Trails Subdivision –

Former Bel Brands Property –

Update on the project –

Payment Requests

Change Orders

Letter from Department of Administration regarding Desk Monitoring Audit for grant received

Hilbert Housing Authority –

Discussion and possible action regarding possible zoning code violation

COVID-19 –

Lead Service Lines in the Village –

Issues with the rip rap stone on the drainage ditch at the end of Creek St.

Discussion and possible action regarding approving to proceed with security systems for the Village Hall and Well #2

New Business:

Application for operator licenses – current year

Classes/Seminars/Schooling for employees –

Discussion and possible action on requests for schooling/training sessions

Reports on schooling/training sessions attended

Health Board –

Committee meeting minutes presented for acceptance and to be placed on file

Committee recommendation regarding the recommendation to adopt the fire chief job description as amended

Discussion and possible action regarding the fire chief job description

Employee Review/Grievance Committee –

Committee meeting minutes presented for acceptance and to be placed on file

Committee recommendation regarding putting a policy in the employee handbook regarding filling out the time off sheets

Discussion and possible action regarding putting a policy in the employee handbook regarding filling out the time off sheets

Committee recommendation regarding approving the hire for the summer help position

Discussion and possible action regarding approving the hire for the summer help position

Discussion and possible action regarding Resolution 2022-04 Reclassifying Reserve Funds

Discussion and possible action regarding Ordinance 2022-06 Amending Ordinance 1_07 Board Salaries

Discussion and possible action regarding adding incentive for Iron Removal Certification

Discussion and possible action regarding replacing the office barn door with a solid door – J. Schmidt

Discussion and possible action regarding request to install a drain tile by the pond in Fochs Trails Subdivision – K. Plate

Discussion and possible action regarding request to cut back on the testing frequency at the treatment plant for Sargento Foods

Discussion and possible action regarding request to purchase a temperature monitor for the wastewater flow – K. Plate

Discussion and possible action regarding request for a credit on the water and sewer bill for extra water used due to water main break to prevent freezing

Discussion and possible action regarding request to place wording in an ad to sell property to promote possible investment incentives from the Village



26 North Sixth Street
PO Box 266 • Hilbert, WI 54129

920.853.3241 • Fax 920.853.3515
hilbertclerk@villageofhilbert.com
www.villageofhilbert.com

New Business cont –

Discussion and possible action regarding request to waive the winter parking regulations for a building with inadequate parking

Discussion and possible action to purchase additional safety equipment – K. Plate

Discussion and possible action regarding potential development project on the former Bel Brands property

Village Board Member Informational Report

Village Personnel Information Report

President's Report

NOTICE IS FURTHER GIVEN, that the board will then convene into closed session to discuss the possibility of pursuing to purchase public property and investing of public funds.

Specific exemption – Under S. 19.85(1)(e): Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion to convene into closed session

Roll Call Vote

NOTICE IS FURTHER GIVEN, that the board will reconvene back into open session.

Discussion and possible action regarding the purchase of public property, investing public funds and other directly related items of business

NOTICE IS FURTHER GIVEN, that the board will convene into closed session under Section 19.85(1)(c) to review employee performance data.

Specific exemption – Under S. 19.85(1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

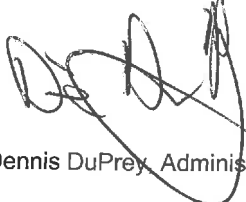
Motion to convene into closed session

Roll Call Vote

NOTICE IS FURTHER GIVEN, that the board will reconvene back into open session

Possible action regarding review of employee performance data

Adjournment



Dennis DuPrey, Administrator Clerk Treasurer